

Risk Assessment Document for Tullamore Basketball Club

This risk assessment considers the potential for harm to come to children whilst they are in *Tullamore Basketball Club's* care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/Club	Existing Status and Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification	L	<ul style="list-style-type: none"> Guidelines for Officials (incl. Coaches) * 	Club	At least one coach at each team has a minimum of Introduction to Coaching course completed. Actively seeking further level 1 training courses Review annually
Supervision issues	L	<ul style="list-style-type: none"> Code of Conduct for Coaches/Volunteers 	Club	Policies in place, circulated to coaches/volunteers annually Review annually
Inappropriate use of photography & recording devices	H	Code of Conduct for Coaches/Volunteers/Parents & Players	Club	Policies in place, circulated and available Review annually
Behavioural Issues	L	<ul style="list-style-type: none"> Code of Conduct Disciplinary, Complaints & Appeals Procedure 	Club	Code in place, circulated and available Safeguarding Level 1 has been completed by the majority of coaches/volunteers & committee members

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Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/Club	Existing Status and Further action required ...
				Review annually
Lack of gender balance amongst coaches	L	<ul style="list-style-type: none"> Safeguarding Children Guidelines (National) 	Club	Appropriate rota is in place as required Review annually
No guidance for travelling and away trips	M	<ul style="list-style-type: none"> Safeguarding Children Guidelines (National) 	Club	Develop club guidelines Review annually
Lack of adherence with misc. procedures in Safeguarding policy (i.e. mobile, photography, transport)	M	<ul style="list-style-type: none"> Safeguarding policy as stated in Code of Ethics for Children's Sport* 	Club	Review all club policies with National Safeguarding Policy and identify gaps if any and update procedures Review annually
COMPLAINTS & DISCIPLINE				
Lack of awareness that a Complaints & Disciplinary policy exists	L	<ul style="list-style-type: none"> Disciplinary, Complaints & Appeals Procedure 	Club	All policies well flagged and published on website. Review annually
Complaints not being dealt with seriously	H	<ul style="list-style-type: none"> Disciplinary, Complaints & Appeals Procedure 	Club	Every complaint is logged and dealt with in line with Club procedures. Review annually
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	H	<ul style="list-style-type: none"> Code of Conduct for Players/Coaches/Volunteers & Parents, Complaints & Appeals Procedure including Reporting procedures/policy 	Club	As outlined above, all our guidelines and protocols are readily available, and all concerned are notified. Review annually
No Mandated Person appointed	H	<ul style="list-style-type: none"> Disciplinary, Complaints & Appeals Procedure including Reporting procedures/policy 	Club	Child Protection Officer role is in place All Coaches & Volunteers encouraged to attend Safeguarding Child Protection course.

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				Course has been run by the club and large attendance at same.
No DLP Appointed	H	<ul style="list-style-type: none"> Safeguarding Children and Young People Policy 	Club	Tullamore Basketball Club has a Club Designated Liaison person
Concerns of abuse or harm not reported	H	<ul style="list-style-type: none"> Safeguarding Children and Young People Policy Disciplinary, Complaints & Appeals Procedure including Reporting procedures/policy Child Safeguarding Training – Level 1 	Club	Include in Safeguarding Training (L1) DLP contact details included in Safeguarding Children & Young People Policy which is available on the club website and also on club registration form
Not clear who YP should talk to or report to	H	<ul style="list-style-type: none"> Safeguarding Children and Young People Policy 	Club	DLP contact details included in Safeguarding Children & Young People Policy which is available on the club website and also on club registration form. Consider forms of notification directly to YPs for the future
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	H	<ul style="list-style-type: none"> Code of Conduct for Coaches/Volunteers 	Club	Code of Conduct for Coaches/Volunteers requires all coaches to ensure the safety of all children by careful supervision Review Annually
Unauthorised exit from children's areas	H	<ul style="list-style-type: none"> Code of Conduct for Coaches/Volunteers 	Club	Team managers and volunteers in place to supervise this. Review Annually
Photography, filming or recording in prohibited areas	H	<ul style="list-style-type: none"> Code of Conduct for Coaches/Volunteers/Parents & Players 	Club	Policies in place, circulated and available Review annually

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Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/Club	Existing Status and Further action required ...
Missing or found child on site	H	<ul style="list-style-type: none"> Missing or found child policy 	Club	Develop policy
Children sharing facilities with adults e.g. dressing room, showers etc.	H	<ul style="list-style-type: none"> Safeguarding policy as stated in Code of Ethics for Children's Sport* 	Club	Never allowed
RECRUITMENT				
N/A at present		<ul style="list-style-type: none"> 		Review Annually
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	H	<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	Club	Communicate Child Safeguarding Statement
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	H	<ul style="list-style-type: none"> Child Safeguarding Statement Code of Conduct 	Club	Available on club website and communicated on club registration form to all Review Annually
Unauthorised photography & recording of activities	H	<ul style="list-style-type: none"> Code of Conduct for Coaches/Volunteers/Parents & Players 	Club	Available on club website and communicated on club registration form to all Review Annually
Inappropriate use of social media and communications by under 18's	H	<ul style="list-style-type: none"> Code of Conduct for Coaches/Volunteers/Parents & Players 	Club	Available on club website and communicated on club registration form to all Review Annually
GENERAL RISK OF HARM				
Harm not being recognised	L	<ul style="list-style-type: none"> Safeguarding policy. Child Safeguarding Training 	Club	Codes of Conduct in Place

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Harm caused by - player to player - coach to player - volunteer to player - parent to player - visitor to player	M	<ul style="list-style-type: none"> ▪ Child Safeguarding policy ▪ Child Safeguarding Training 	Club	Codes of Conduct in Place for Players/Coaches/Volunteers & Parents. Child Safeguarding policy adhered to.
General behavioural issues	L	<ul style="list-style-type: none"> ▪ Codes of Conduct in Place for Players/Coaches/Volunteers & Parents. 	Club	Take disciplinary action where necessary Sign to agree to abide by the TBC code of conduct for Players/Parents on registration form Review Annually

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by ***Tullamore Basketball Club*** on __ / __ / 2018

Signed:

Signed:

Name:

Name:

Role: *(insert role on Committee)*

Role: Club Children’s Officer

Date:

Date: